



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	R.D.S. PUBLIC GIRLS COLLEGE
Name of the head of the Institution	Dr. Dalbir Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01274257399
Mobile no.	9416424253
Registered Email	rdspgc@gmail.com
Alternate Email	dalbirsingh579@gmail.com
Address	Kalaka Road Rewari
City/Town	Rewari
State/UT	Haryana
Pincode	123401
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Parmod Yadav
Phone no/Alternate Phone no.	01274257399
Mobile no.	9416691759
Registered Email	rdspgc@gmail.com
Alternate Email	slokeshwar142@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rdspgcollege.ac.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rdspgcollege.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	57.70	2004	08-Jan-2004	08-Jan-2009

6. Date of Establishment of IQAC

22-Jun-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Yoga Day	21-Jun-2018 1	25
Tree Plantations Programme	01-Aug-2018 1	60

Distt. Youth Parliament collaboration with Nehru Yuva Kendra	28-Jan-2019 1	53
Road safety week	17-Jan-2019 7	50
Health awareness Programme	08-Mar-2019 1	40

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
R.D.S. Public Girls College Rewari	Salary and Others	DGHE Haryana	2019 365	33112504
R.D.S. Public Girls College Rewari	NSS	HPFMS	2019 127	88500
R.D.S. Public Girls College Rewari	NSS(Youth Parlment) Par	HPFMS	2018 6	38540

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Sensitize the students toward environment

Periodic meeting with stakeholders

Awareness among students regarding their health

Awareness Programme regarding safety of students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Awareness among students regarding their health	Health awareness camp was organised by women cell regarding the health issues of students by lioness club revari
Awareness Programme regarding safety of students	Information about the safety of students lecturer was oragnised by police department and information about Durga App was given to students
Periodic meeting with stakeholders	To smoothen the coordination process in the college, the IQAC held periodical meeting with Admiinistrator, faculty and students Students whose attendance were very less, such student's parents were called and meeting was hld with concerned teacher and parents counselling was done when required.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Presidnet	06-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

27-Mar-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Aided Management Information System (AMIS) The service details of all the regular employees (Teaching Non Teaching) are uploaded on this system. The individual employee can access his/her details on the system through the password given to each employee. In the corona time class were delivered through MIS Portal system. The service verification record, Leave record and others service related issues are regularly updated through this system. This is also used for educational purposes for example during corona pandemic. Classes were met through this system. and NonTeaching employee of the college have been assigned the duty to manage this portal</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. While the academic curriculum and its calendar is governed by IGU Meerpur but its delivery involves careful implementation. Before the commencement of academic year. The Time Table committee of the college headed by Time Table incharge, plans and ensures effective and timely implementation of the curriculum through infrastructural planning in terms of aspects such as no of classrooms and other resources. The academic plan is transitioned into effective action through lectures, presentations, assignments, workshops and discussions. College views the teaching learning process as the most important to perform. As R.D.S. Public Girls College Rewari focuses mainly on effective teaching. Assignments projects and presentations are integrated to judge the students performance. Documentation is maintained in the form of attendance record and assignments. Extra classes of needy students were taken.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
-	-	Nil	0	-	-

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	-	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Political Science	15/06/2016
MA	Hindi	23/07/2012
MA	English	30/04/2014
MCom	Commerce	15/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma Course
143		0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
-	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	-	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In every class, Class representative were made and a meeting was done that they tell their problems to principal and grievance cell representative were formed with the objective to facilitate greater permeation of quality initiative among the students and to promote a holistic environment in the college. A Suggestion Box was also kept in front of principal office to access the students. Students came two times in the whole session first for complaining that over washrooms are not clean and bathrooms are less for students their complain was entertained by grievance cell, bathrooms were cleaned by sweeper and for demand of more washroom was conveyed to president sir. Second complain was about canteen, the preparation in the canteen was not upto the mark and hygienic. Canteen committee was ordered to check the canteen and preparation of the canteen and for making more washroom a NGO was contacted.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	160	Nill	118
BCom	Commerce	80	Nill	40
BSc	Science Non-Medical (SFS)	80	Nill	23
MA	Hindi (SFS)	40	Nill	12
MA	Political Science (SFS)	40	Nill	8
MCom	Commerce	40	Nill	44

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	616	139	Nill	6	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	0	0	0	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In R.D.S. College mostly means 80 students comes from rural background with different socio-Cultural and economic backgrounds. In the beginning of the session orientation programme was done to provide the information about college and departments. So that students know their teachers and feel comfortable in the college. After that students union election was done in the college so that students put their problems to their leaders and students leaders like President, Vice- President, Secretary and CR's, they can come in Principal office and grievance committee members at any time. After that to solve the problems and to give right suggestions, to face challenges in life, career guidance etc, each staff member who is teaching their subject will be the mentor of their students to feel them comfortable and can easily discuss with their teacher. So each faculty member is a mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
727	29	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mrs. Mithlesh Yadav (State level)	Associate Professor	Best Councillor
2019	Mrs. Lata Bhardwaj (National Level)	Associate Professor	Certificate of Appreciation
2019	Dr. Pinki Sharma (National Level)	Assistant Professor	Certificate of Appreciation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All Internal, practical, semester end and supplementary examinations were conducted in each semester as per university schedules. Project evaluation is done as per requirement of course structure. Additional examinations (special test) are conducted for students as per university guidelines. All practical examinations, internal evaluation of projects and internal examination of UG/Postgraduate programmes are carried out by individual departments as per Indira Gandhi university guidelines. The college examination committee plays effective role in smooth conduct of internal exams such as finalizing the date for test (internal assessment), assignments, examination schedule of computer awareness and environmental education etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Detailed Academic Calendar is prepared for both the odd and even semester. The calendar is prepared in a systematic and cohesive manner so that the syllabus can be completed on time. In Calendar sum days are for assignment, fests in the college, seminars, quizzes, group discussion, doubt session in the class can be done properly. Lesson Plans are Prepared before the beginning of the semester and displayed on notice board although we are affiliated with I.G. University, Meerpur and we have to follow the calendar of activities according to University rules and guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.rdspqcollege.ac.in/page/student-feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	--	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
–	–	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
–	–	–	Nill	–
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
–	–	–	–	–	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Sanskrit	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	Nill
National	Library Science	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library Science	1
Department of Hindi	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
-	-	-	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	5	0	0
Presented papers	6	4	0	0
Resource persons	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
International Yoga Day	NSS	5	30
International Youth Day	Youth Red Cross	1	40
Youth Red Cross Cump	Youth Red Cross	1	5
Celebration of Youth Day	Youth Red Cross	1	3
Training of Councillor and Peer Educator at K.L.P College Rewari	Red Ribbon Club	2	4
World Health Day Weeklong - Showing Documentary Film- Teachaids on HIV/AIDS	Red Ribbon Club	1	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Integration Camp (NSS)	Best P.O.	Jamia Millia Islamia . New Delhi	100
Contribution in enhancing child welfare activities	Certificate of Appreciation	Distt. Council for Child Welfare, Rewari	Nill
District Youth Parliament Jan.2019	Certificate of appreciation	Govt. of India Ministry of Youth Affairs Sports	100
Youth Red Cross Camp	Best Councillor	Youth Red Cross	80

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachhta Pakhwada	NSS	Swachhta Bharat Abhiyan	3	50
Youth Day	YRC	Drug Addiction in Youth	2	4
AIDS Control	Red Ribbon Club	Training of Councillor and Peer Educator	2	4

		at K.L.P College Rewari		
AIDS Control	Red Ribbon Club	World Health Day Weeklong - Showing Documentary Film- Teachaids on HIV/AIDS	1	40
Gender Issue	Woman Cell	Gender Sensitization	1	42
Woman Health Awareness Programme	Woman Cell	Woman Health Awareness	3	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
-	-	-	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
-	-	-	Nill	Nill	-
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
-	Nill	-	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	153001

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nill	Nill	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8229	Nill	48	Nill	8277	Nill
Reference Books	211	Nill	28	Nill	239	Nill
Journals	2	Nill	0	Nill	2	Nill
Others(s pecify)	833	Nill	Nill	Nill	833	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	22	1	0	0	3	0	834	0
Added	0	0	0	0	0	0	0	0	0
Total	25	22	1	0	0	3	0	834	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

83.4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	253959	0	396198

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Class rooms are primary space for academic utilisation. Most of class rooms are very spacious and well ventilated with light and fan facility. Library is the heart of effective learning. We had well equipped and well stocked library, sports and extracurricular activities, yoga room, outside badminton court and play ground and other amenities like separate departmental rooms, staff room and girls common room. Maintenance of Physical Infrastructure 1-The library development work is done by library advisory committee. 2-Each laboratory maintenance of equipment and stock keeping. 3-College has one coach for volleyball and kho-kho . 4-The college campus is covered by CCTV. 5-Building infrastructure- there is college development and construction committee to look after the maintenance and repair and construction works. 6-Every department maintains stock register regularly to keep functional and non functional items.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Meditation	20/08/2018	100	First Aid Centre
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career counselling	7	10	7	7
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	65	B.A. B.Com.	-	R.D.S.P.G. College Rewari or I. G.University ,Meerpur	M.A. M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	10
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth festival	University Level	38
Sports (Taekwondo)	Inter College	7
Sports (Wushu)	Inter College	5
Annual Athletic Meet	College Level	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a culture of decentralization and participation in institutional governance at different levels through below given practices. The college promotes a culture of participative management through the involvement of all the faculty members in one or the other committee or the designated cells. There is a College Council which takes important decisions under the chairpersonship of the Principal. The IQAC is constituted as per the norms of UGC. In the meeting of IQAC, the participatory management approach is practised by involving teachers from different streams under the chairmanship of the principal, who is involved in the process of decision-making based on consensus on important issues related to the all-round development of the institution.

The heads of all departments and the senior faculty members are actively involved in the decision making process, ensuring a role for each member of the department. The individual teachers are also given due weightage for their opinions/views. The student representatives chosen from Cultural and NSS etc., are involved in maintaining discipline during college functions on campus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Detailed Academic Calendar is prepared for both the odd and even semester. The calendar is prepared in a systematic and cohesive manner so that the syllabus can be completed on time. In Calendar some days are for assignment, fests in the college, seminars, quizzes, group discussion, doubt session in the class can be done properly. Lesson Plans are Prepared before the beginning of the semester and displaced on notice board although we are affiliated with I.G. University, Meerpur and we have to follow the calendar of activities according to University rules and guidelines. Although the curriculum is decided by the affiliating University but there is an arrangement for extension lecture by eminent faculty from different colleges for the students. Students are made to participate in different activities both intra inter college which enhances their grasping power and helps in there holistic development.</p>
Examination and Evaluation	<p>Students are made to actively participate in the class while they are taught. Regular tests are taken by the respective Teachers in their classes to enhance their learning classes. Students gain confidence when they speak in front of whole class. The internal assessment marks of the students are awarded on the basis of their performance in the class test taken by their teacher.</p>
Teaching and Learning	<p>Although the curriculum is decided by the affiliating University but there is an arrangement for extension lecture by eminent faculty from different colleges for the students. Students are made to participate in different activities both intra inter college which enhances their grasping power and helps in there holistic development.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	<p>The college has to follow Student Admission process online as directed by The Director Higher Education Haryana Panchkula</p>
Examination	<p>The college has to follow Student</p>

Examination process, which is online and is controlled by the Affiliating University, (I.G. University, Meerpur, Rewari)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Dr. Pinki Sharma	1	27/05/2019	08/06/2019	13
Mrs. Pankaj Kumari	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college staff has made provisions and maintains proper register with record of contributory monitory collection by the college staff members. This fund	The college staff has made provisions and maintains proper register with record of contributory monitory collection by the college staff members. This fund	The college makes arrangements for the students to apply for the scholarship provided by the Govt. under various categories from time to time.

is use to provide assistance to the staff members as and when required by any of the members	is use to provide assistance to the staff members as and when required by any of the members	
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly as is the requirement of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

For the growth and professional development of the support staff and to enhance the quality of services provided to students and other stakeholders, the college management we ensures that the support staff is rewarded on special occasions. The passing out students also present gifts as a symbol of honour to the support staff. The support staff's complaints are entertained and their conflicts are resolved and they are always guided to improve their communication skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. SFS courses at both UG and PG level have been started in the college. With a view to provide quality education within the reach of the students . 2. To enhance the infrastructure of the college a few classrooms were constructed and to provide adequate facility for the science students laboratories were constructed . The students didn't have any specific place assigned to them where they could sit in their vacant periods, specially when the weather was unfavourable . One of the existing rooms was spared from class room activities and was renamed as the girls common room and a new canteen was also constructed. 3. A new separate library building was also constructed. The new building is separate from the main college building and thus a perfect silent environment could be provided to those visiting the library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	25
2018	Tree Plantation Programme	01/08/2018	01/08/2019	01/08/2019	60
2019	Road Safety Week	17/01/2019	17/01/2019	23/01/2019	50
2019	District Youth Parliament (NSS)	28/01/2019	28/01/2019	28/01/2019	53
2019	Health Awareness Programme	08/03/2019	08/03/2019	08/03/2019	40
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Yoga Day	21/06/2019	Nill	50	Nill
National Unity Day	31/10/2018	Nill	100	Nill
National Intergration Camp Jamia Millia Islamia, Delhi	23/12/2018	29/12/2018	2	Nill
Pre-RD Camp at Vishwabharti PG College, Sikar, Raj.	12/10/2018	21/10/2018	2	Nill
National Integration Camp, Himachal,	12/02/2019	18/02/2019	1	Nill

Mandi				
National Integration Camp, Bhopal	10/03/2019	16/03/2019	1	Nill
Youth Parliament, College Campus	28/01/2019	Nill	161	Nill
Death Anniversary of Mahatma Gandhi	30/01/2019	Nill	305	Nill
First Aid Training	15/03/2019	Nill	50	Nill
Beti Bacho Beti Padhao	15/03/2019	Nill	50	Nill
Digital Banking Awareness	16/03/2019	Nill	50	Nill
Teej Mahotsav in College (Women Cell)	11/08/2018	Nill	315	Nill
Rangoli, Poster and Geet (Women Cell)	13/08/2018	Nill	10	Nill
Diya Decoration, Best out of Waste, Essay Writing and Declamation (Women Cell)	15/10/2018	Nill	12	Nill
Lecture on Gender Sensitization (Women Cell)	22/01/2019	Nill	42	Nill
Celebration of Women Day Health Awareness Programme (Women Cell)	08/03/2019	Nill	150	Nill
Outreach Compaign for National Voters Day Sweep Reg.	20/10/2018	Nill	60	Nill
Celebrated National Voters Day - Declamation, Poster Making and Rangoli followed by a	25/01/2019	Nill	60	Nill

Rally				
State Level Declamation	09/01/2019	Nill	1	Nill
International Youth Day Showing Docmentry on HIV/AIDS	12/08/2018	Nill	40	Nill
Youth Red Cross Camp at GCW Rewari Awarded Best Councillor	25/10/2018	31/10/2018	5	Nill
Celebation of Youth Day at GCW Rewari	11/01/2019	Nill	Nill	Nill
Training of Councillor and Peer Educato at KLP College Rewari r	15/03/2019	Nill	4	Nill
World Health Day Weeklong Showing Documentry Films on HIV/AIDS	10/04/2019	Nill	55	Nill
Celebation of International Women Day in Collaboration with Liones Club Rewari	08/03/2019	Nill	250	Nill
Cooking and Beauty Parler organised by the NSS	15/03/2019	Nill	50	Nill
Foundation Day of College	01/08/2018	Nill	Nill	Nill
Teej Mahotsav	13/08/2018	Nill	Nill	Nill
Devali Mela	02/11/2018	Nill	Nill	Nill
Holi Mela	15/03/2019	Nill	Nill	Nill
Lecture on "Personality Development", "Facing an Interview, "Job Opportunities in IT Sector" By Satender Chauhan From SR	16/02/2019	Nill	70	Nill

Group,				
Lecture on 'GST' By Anita Yadav,President Lioness Club Rewari and Mr. Gajender Singh Yadav from "Tally Solutions" Rewari Branch	14/03/2019	Nill	60	Nill
Lecture By Mrs. Sangeeta Asso.Prof. (Commerce)RDS P.G.C.Rewari on "Various Career Options for the Students" (Commerce)	29/09/2019	Nill	55	Nill
Lecture By Active Care Computer Centre to Let the Students know about the various courses run by it	30/01/2019	Nill	45	Nill
Youth Festival (English Poetic Recitation	28/10/2018	Nill	1	Nill
Lecture about Cash less Scheme By Sh.Shailener Yaav ,Director of Cyber Tech Solution	Nill	Nill	60	Nill
Dr.Babita Ass o.Prof.Geograph y RDS P.G.C.Rewari attended a meeting of Board of U.G. Studies in I.G.U. Meerpur Rewari	04/02/2019	Nill	1	Nill
Visit of M.Com.Students to Parle Biscuits Pvt.Ldt. Neemrana	Nill	Nill	Nill	Nill

Seven Day Camp at Village Mandhia	14/03/2019	20/03/2019	50	Nill
Road Safety Week(NSS & Traffic Police)	11/01/2019	17/01/2019	100	Nill
Useing of Staff Fund on the Occasion of the Marriage etc. of SFS Staff Members & their relatives	Nill	Nill	3	Nill
Extension Lecture in NSS Camp at Kalka Mandhya Village - Eating Disorder	14/03/2019	Nill	50	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of LED Bulbs in the college to save electricity. Solar Chargeable night lamps are in use during the year. Tree plantation is spring season is done by NSS Unit of the college every year. Resultantly lush green college campus stands testimony to this assertion. Variety of plants medicinal, fruit, shady plants are present on the college campus. This results in making the environment clean and healthy. Manure is being prepared from leaves shed by plants and other agro waste from plants and grass, herbs and shrubs in the college. Students are regularly sensitized by the college not to use disposable material like water bottles and other plastic products. Dustbins have been placed at various places so that waste material is not thrown here and there by the students. Separate dustbins have been placed on the college campus for dry and wet garbage. Fifty students of our college attended a Nature Camp organized by D.F.O., Masani Bairaj on 19-03-2019 (N.S.S.).Tree plantation programme was organized by N.S.S. unit of the college in the month of August 2018.Sawachta Pakhwara was organized by the N.S.S. unit of the college from 01-08-2018 to 15-08-2018. The College fulfil its environmental responsibility well by enhancing energy efficiency and minimizing waste etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2018	Nill						
2019	Nill						

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To Create an eco-friendly campus the institution tries implementing sustainable practices across various aspects of campus operations for establishing an eco-friendly campus: 1. Water Conservation The institution has Implemented rainwater harvesting system. There is an underground rain water harvesting system in the college which helps in enhancing water table of the surroundings. The waste water from the drinking water taps is also used through underground pipes for landscaping and irrigation. 2. Waste Reduction and Recycling The institute has established comprehensive recycling programs . The institution has a large garbage pit to encourage composting of organic waste from campus cafeterias and landscaping. 3. Sustainable Transportation . The institution tries to promote alternative transportation options such as biking, walking, and carpooling. The institution Offers incentives for using public transportation by providing bus passes for the students. 4. Education and Outreach The institution arranges educational programs and workshops on sustainability topics for students, faculty, and staff. Incorporate sustainability into the curriculum across various disciplines. Host events and campaigns to raise awareness and promote eco-friendly behaviors. 5. Community Engagement The institution with its various committees and cells arranges programs with local organizations and businesses to promote sustainability initiatives. surrounding community is engaged through outreach events, volunteer opportunities, and collaborative projects. By implementing these strategies, the institution creates a campus environment that not only reduces its environmental impact but also fosters a culture of sustainability among students, faculty, staff, and the broader community.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college has full emphasis on the holistic development of the students, keeping them connected with their roots. The college endeavours to promote practices which bring the students closer to their environment and make them responsible citizens. The college has a lush green ,polyethylene free campus . Students here get a healthy environment for their all round development with opportunities for their carrier development along with other Co curricular and sports activities to grow into a multitalented individual with a healthy mind and body. The college earlier had a temporary waste management pit which was later augmented into a proper waste management system. We were concerned about the deteriorating water level in the region and thus to contribute our share to the environment, have adopted the rain water harvesting system .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution, as propounded in its logo, strives continuously to achieve even greater heights leaving no stone unturned in the holistic development of our students, supporting and focusing on their over-all well-being and development. The institution strives not only to impart quality education to the girls but it has full thrust to inculcate moral and cultural values in the students. The college ensures that the education is imparted with a holistic vision and approach which encourages active participation of students in all spheres of their life on campus- be it academic, cultural, co-curricular or related to sports and physical education thereby building their confidence. Our priority and thrust is not to rely and focus only on the academic achievements but also giving the students ample opportunities to bring out their latent talents. That's the reason we have had a history of excellence in sports, cultural events and academics at regional, state, and national levels. Our medal tallies at various sports tournaments and shining trophies proudly displayed at our office stand a testimony to that fact and year after year, this brilliance has repeated and further reinforced the philosophy that is a part of our eco system-to work equally on all parts of the holistic development- physical, intellectual, social, emotional and spiritual. Academically also the students excel at the university level, gaining top positions in the university exams. The institution, thus has established a reputation and is an inspiration to all the other neighbouring institutions and local communities.

Provide the weblink of the institution

<https://www.rdspgcollege.ac.in/>

8. Future Plans of Actions for Next Academic Year

Our college has a vision to empower individuals in semi-rural areas through quality education, fostering holistic development, and nurturing a culture of lifelong learning, thereby creating responsible citizens who are deeply connected with their culture and their roots and contributing to community advancement. The college thrives to provide accessible and inclusive education tailored to the needs of semi-rural communities. It cultivates critical thinking, creativity, and problem-solving skills to prepare students for future challenges. The college tries to foster a supportive and enriching learning environment that celebrates diversity and promotes respect for all. The college puts in its best efforts to coordinate with local stakeholders to address socio-economic challenges and enhance community well-being. Our endeavour is to continuously innovate and adapt educational approaches to meet evolving needs and global standards.